



**GOVERNMENT OF JAMMU AND KASHMIR**  
**GENERAL ADMINISTRATION DEPARTMENT**  
Civil Secretariat, J&K

**Subject: Constitution of High Level Committee for monitoring  
Departmental Promotion Committees**

**Government Order No.:107-JK(GAD) of 2025**

**Dated:20.01.2025**

Sanction is hereby accorded to the constitution of a High Level Committee, comprising the following, for monitoring the conduct of Departmental Promotion Committees across all Departments in the Union territory of Jammu & Kashmir:

1	<b>Shri Shantmanu, IAS,</b> Financial Commissioner (Additional Chief Secretary), Higher Education Department	Chairman
2	<b>Shri Shaleen Kabra, IAS,</b> Financial Commissioner (Additional Chief Secretary), Jal Shakti Department	Member
3	<b>Shri Santosh D. Vaidya, IAS,</b> Principal Secretary to the Government, Finance Department	Member
4	<b>Shri M. Raju, IAS,</b> Commissioner/Secretary to the Government, General Administration Department	Member
5	<b>Shri Achal Sethi,</b> Secretary, Department of Law, Justice & Parliamentary Affairs Department	Member

**Terms of Reference:**

1. To monitor timely conduct of meetings of Departmental Promotion Committee(s) across all Administrative Departments and their sub-ordinate offices;
2. To address issue of stagnation and chalk out roadmaps for career progression of members of various services;
3. To address the issue of timely filling of promotional vacancies, so as to obviate the need of ad-hoc promotions and assignment of additional charges;



The committee shall be serviced by the concerned Departments in the meetings, which shall also record decisions taken therein for further action and submission of consequential action taken reports to the General Administration Department for appraisal of authorities.

**By Order of the Government of Jammu & Kashmir.**

Sd/-

**(M. Raju) IAS**

Commissioner/Secretary to the Government

No.:GAD-ADM0IV/8/2025-09-GAD

Dated:20.01.2025

Copy to the:-

1. All Financial Commissioners (Additional Chief Secretaries)
2. Additional Chief Secretary to the Hon'ble Chief Minister, J&K
3. Director General of Police, J&K
4. All Principal Secretaries to the Government
5. Principal Secretary to the Hon'ble Lieutenant Governor, J&K
6. Joint Secretary (J&K), Ministry of Home Affairs, Government of India
7. All Commissioner/Secretaries to the Government
8. Divisional Commissioner, Kashmir/Jammu
9. All Heads of Departments/Managing Directors of PSUs/Corporations/Boards
10. All Deputy Commissioners
11. OSD/Private Secretary to Hon'ble Chief Minister, J&K
12. OSD to the Hon'ble Deputy Chief Minister, J&K
13. OSDs to all Hon'ble Ministers, J&K
14. Private Secretary to the Chief Secretary, J&K
15. Private Secretary to Advisor to the Hon'ble Chief Minister, J&K
16. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
17. Government Order/Stock file/Website, GAD. "Hindi and Urdu versions shall follow".

  
**(Shakeeb Arsallan) JKAS**

Under Secretary to the Government